



THANK YOU FOR YOUR PURCHASE OF





GETTING STARTED: PORTAL

www.BellSensing.com



Click on CUSTOMER LOG IN button in top right hand corner





- Click Don't have an account? Register

 (A) Create New user profile with valid email and set password
 - (B) Create Company Profile including address and company details





- Check your email for verification, and click link to activate profile
- LOG IN, then click on "Accounts" and select New Account
- Fill in account details and settings, and click CREATE ACCOUNT to save









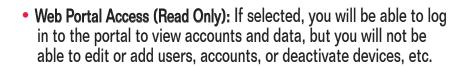
CREATE A USER

- To create a user, select "Users" in the online portal
- Then select "New User" at the top of the page





- When creating a user, enter: First Name, Last Name, Role, Email Address, Primary Contact Phone, Select Time Zone, Language, and set Access Level and Branch Access.
 - **SET USER ACCESS LEVEL**
 - App Access: If selected, you will only be able to log in to the app on service devices; you will not be able to log in to the online portal.



- Web Portal Access (Read & Edit): If this option is selected, you will have the possibility to connect to the portal to see all data with full editing rights to add users, accounts, deactivate devices, etc.
- Corporate Access: Full access to the following: reading/editing portal, application, all branches. Corporate access is the primary default access for the person who created the original account.
- Select Branch Access: If the user is not set to full enterprise access, select the given branches to allow user access to accounts associated with that branch. The selected user will only see specific accounts or data associated with the selected branch in the app and portal depending on their access level selected above.





















DOWNLOAD the **Bell Sensing APP** on a mobile device or tablet







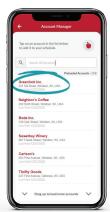


- 2 Log in to app with email and password used for the portal
- Select Accounts

 and choose the account recently created in the portal







- Select desired account and press to begin service visit
- On the home dashboard, select









START SENSING: ADDING DEVICES



CHECK OUT THE IN-APP TRAINING VIDEOS FOR HELP WITH ADDING **DEVICES!**

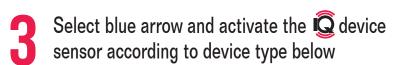
After selecting State Manage Devices



, press 🕒



Select Camera icon to scan the QR code on the device



Name device, enter device location, add bait if using a bait station, and add any custom notes to that device and press the blue check mark to add













TECHNICIAN TIP: Enter the same exact device name for same device types and the number will tick up automatically. Using this tip will only require you to type the device name on the first add. (Example: Device Name – Bait Station 001, the next added same device type will automatically add Bait Station and tick the number up to 002). Do not add a number in the device name field.

Once all devices are successfully added to the account, ensure to go back to the Account Dashboard and click Finally, click the blue check mark icon in bottom right hand corner of Finish Visit screen and click complete to finish the service visit which will send the data to the cloud to ensure all devices are saved to the selected account







HOW TO DEVICES









THE FUTURE IS NOW















For information on how the Power of products can enhance your rodent control service and solve problems at your accounts, contact your local Pest Control Distributor or visit www.bellsensing.com.



